



Carefirst Family Health Team is a non-profit, primary healthcare clinic that includes a team of family physicians, nurse practitioners, registered nurses, social workers, dieticians, and other professionals who work together to provide community-centred primary health care services and programs to a diverse community in the Greater Toronto Area.

With two clinics located in Scarborough and Richmond Hill, the Family Health Team is committed to meeting the Ontario government's strategy to improve access to comprehensive primary health care for Ontarians. Our team collaboratively strives to improve the health of patients and families by providing culturally sensitive and holistic primary and specialized health care services.

We are currently seeking a **Registered Practical Nurse** to join our clinic in Richmond Hill.

Terms : Full Time Permanent

Location: Richmond Hill

Responsibilities:

- Implement and coordinate a management system to provide ongoing assessments and interventions in support of the Chronic Disease Management and Prevention programs through outreach, health education, individual counselling, and virtual care
- Provide clinical support while working closely with others in a multidisciplinary team
- Participate and facilitate activities under health promotion/teaching/prevention such as group education sessions and outreach to the community
- Liaise with care providers in the health care system and facilitate referrals to other services and resources within the Family Health Team, secondary and/or tertiary health care centres
- Foster good public relations and working relations in a family-centered care environment
- Provide administrative and clinic management support including ordering and maintaining clinical/lab supplies, medications, vaccines, crash cart, PPE inventory, etc.
- Maintain and manage patient files, charts, and records while safeguarding patient confidentiality

Qualifications:

- Bachelor of Science in Nursing or RPN diploma from an accredited institution
- Registered and in good standing with the College of Nurses of Ontario
- Valid CPR HCP certification
- Minimum 2 years of clinical experience in a community or primary healthcare setting
- Demonstrated experience in the area of chronic disease management/ health teaching
- Exceptional telephone etiquette and customer service skills
- High degree of accuracy and attention to detail
- A team player
- Strong interpersonal skills, as well as being able to accept work from various sources (physicians, nurses, team leads)
- Well organized and ability to multitask in a fast-paced environment
- Proficient computer skills in Microsoft Office, and EMR (Telus Practice Solutions) is an asset
- Available to work flexible hours including some evenings and Saturdays
- Available to work at both the Scarborough and Richmond Hill clinic locations
- Fluent in English and a second language that reflects the community served, such as Cantonese and Mandarin, is an asset
- A valid vulnerable sector police record check completed within one year

Benefits:

- Dental Care
- Extended Health Care
- HOOPP
- Comprehensive Orientation Program
- Training and Education Subsidy

Carefirst is an equal opportunity employer. We are also committed to an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance to arrange a reasonable and appropriate accommodation.

While we thank all candidates for their interest, only those selected for an interview will be contacted.